

UNIFORM AND APPEARANCE POLICY

Purpose

The College uniform is a unifying influence for the school community and is a valuable part of a young man's education to learn to present himself in a neat and appropriate manner.

This document outlines the expectations of ATC students in relation to the wearing of the College uniform, their hair and overall appearance.

Scope

This policy document applies to all students at the ATC and should be read and understood by the parents / carers of all students.

This policy document should be read in conjunction with the ATC Uniform Guidelines, which can be found in [Schedule 1](#) of this document.

Roles and Responsibilities

All members of the ATC community play a part in implementing and upholding the principles of this policy document. The details of those key responsibilities are outlined below:

Role	Responsibilities
College Principal	<ul style="list-style-type: none"> Approving this policy. Ensuring this policy is implemented, reviewed and updated, as required. Reviewing the compliance with this policy.
Dean of Formation	<ul style="list-style-type: none"> Overseeing the development and implementation of this policy and the supporting guidelines. Along with the Formation team, addressing issues of non-compliance with the uniform guidelines.
Staff	<ul style="list-style-type: none"> Endorsement of this policy amongst the student and parent bodies. Ensuring compliance with the uniform policy throughout their daily interactions with the students. Directing any necessary issues to the Formation team.
Parents / Carers	<ul style="list-style-type: none"> Reading and understanding this policy and the supporting guidelines and encouraging compliance of the same with their child(ren).
Students	<ul style="list-style-type: none"> Reading and understanding this policy and the supporting guidelines and how they apply to them as ATC students. Wearing the College uniform with pride and in accordance with the expectations set out in this document.

Policy Statement

POLICY STATEMENT

All students must neatly wear the college uniform without exception. Parents / carers are asked to ensure that their son(s) is wearing the correct uniform and that all items are labelled with their son(s) name.

The College Principal may, upon reasonable request from the student and their parents or carers, exercise discretion—following consultation with all parties—to permit a temporary variation to the student's appearance or uniform requirements as outlined in this policy.

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Uniform Outline

WHERE TO PURCHASE

All College uniform items are available for purchase from The School Locker, either on [The School Locker website](#) or by visiting the temporary on-campus School Locker store, which is located in the Junior School.

The store is currently operating during term-time on Monday, Tuesday and Thursday afternoons, 2.00pm-4.30pm and Wednesday morning, 7.30am-10.30am. The onsite store is closed on Fridays and on the weekend.

Our Parents and Friends Association invites parents to join the private Facebook group named ATC Second Hand Uniforms Buy/Sell to source uniform items.


UNIFORM EXPECTATIONS

Below is an outline of the College uniform expectations. For more information, please refer to the full, illustrative ATC Uniform Guidelines in [Schedule 1](#) of this document.

Formal Day Uniform – Summer (Term 1 and 4)	
Shirts	<ul style="list-style-type: none">• Years 4 - 11: Blue and white striped button-up shirt• Year 12: Senior Shirt and Senior Tie
Shorts	<ul style="list-style-type: none">• Grey in colour. To be worn above the hips
Trousers	<ul style="list-style-type: none">• Grey in colour. To be worn above the hips• Senior School students, whilst not compulsory, are strongly advised to wear their long trousers throughout the year• Compulsory for Senior Students with Suit Coat for certain occasions, as advised
Belt	<ul style="list-style-type: none">• Black leather belt with a simple metal buckle (Years 7 - 12 only)• No other colour is permitted
Socks	<ul style="list-style-type: none">• Grey with College coloured stripes to be worn with formal shorts• Grey knee-high socks are to be worn pulled up at all times• Plain black or grey socks are to be worn under trousers. No other colour is permitted
Garters	<ul style="list-style-type: none">• It is recommended that garters are worn with grey formal, knee-high socks
Shoes	<ul style="list-style-type: none">• Formal black leather lace-up school shoes that can be polished• Shoes with buckles, coloured stitching are not permitted• Black leather shoes in a 'skate' or 'sport' style such as Nike, Asics, New Balance, etc. are not permitted as part of the College uniform
Pullover/Jumper	<ul style="list-style-type: none">• Navy blue V-neck with College coloured stripes
College Hat/Cap	<ul style="list-style-type: none">• The College is a sun smart school. Students are required to wear a College Hat any time they are in the direct sunlight• Junior school students are to wear the navy blue broad-brimmed hat with College crest. Embroidered names are strongly recommended• Year 7 to 12 students have an option to wear the College Formal Cap. The Formal Cap is navy blue, with crest and ATC initials embroidered on the back of the cap• Any other ATC celebration caps are not permitted• The College HPE Cap is not to be worn with the formal uniform, nor can it be worn by students in Years 4 - 6
Bags	<ul style="list-style-type: none">• The College backpack is compulsory for Years 4 to 6• The ATC carry bag or backpack –is permitted for Years 7-12• Parents/Carers and students are asked to clearly mark their bag for identification or add a key ring• If boys need a different bag for orthopedic / medical reasons, parents/carers are asked to contact the Dean of Formation

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	<ul style="list-style-type: none"> Students are not permitted to carry their school bag with them from Periods 1-6. There may be limited exceptions for students who have been given approval by either the Formation Office or Learning Office e.g. mobility issues, organisational support. In these instances, students are required to carry a Bag Pass and produce this upon request from a staff member
Formal Day Uniform – Winter (Term 2 and 3) <i>additional to Summer Uniform items</i>	
Suit Coat	<ul style="list-style-type: none"> Navy blue with College crest
Tie	<ul style="list-style-type: none"> Blue, white and green stripes with College crest To be worn with the top button of shirt done up
Badges	<ul style="list-style-type: none"> College Crest and House Badge (for students in the Senior School) are to be worn on right hand lapel of the Suit Coat Junior (Book) + Middle (Celtic Cross) + Senior Badges (Star) are to be worn on the left-hand lapel of the Suit Coat Students receive these badges as they progress through each respective school 
Long Pants	<ul style="list-style-type: none"> Grey in colour. To be worn above the hips Compulsory for all Middle and Senior School students
Cocurricular, HPE, and Sport – Year-Round	
Sport Polo	<ul style="list-style-type: none"> Royal blue ATC polo shirt
Sport Shorts	<ul style="list-style-type: none"> Royal blue ATC shorts Bike pants or 'Skins' are not permitted
Sport Socks	<ul style="list-style-type: none"> Royal Blue ATC Football Socks: Knee length sock to be worn for Rugby, Soccer and AFL White Ankle Sock and Blue Calf Length Socks: To be worn for HPE / Sport. Compulsory for co-curricular Volleyball and Basketball games Boys are not to wear any other socks e.g. black, non-ATC socks
Sport Shoes	<ul style="list-style-type: none"> Sport shoes of own choosing, preferably black in colour for HPE / Sport school use with Sports uniform, with non-marking soles Footwear appropriate to sport/activity for cocurricular training / games
Sport Jacket / Pants	<ul style="list-style-type: none"> Royal Blue, with Green / White accents ATC wet weather / spray jacket and track pants can be worn with the sports uniform
Sports Cap	<ul style="list-style-type: none"> The College is a sun smart school Students are required to wear a Sports Cap any time they are in the direct sunlight during sporting activities or HPE class lessons The College Cap is a blue sports cap with College crest This Cap is not to be worn with the Formal Uniform Junior school students are to wear the navy blue broad-brimmed hat with College crest, the sports cap is not permitted
Specific Activity:	Uniform items / details:
HPE lessons	<ul style="list-style-type: none"> Royal blue ATC polo shirt (all grades) or House Shirt (permitted for Years 10-12 ONLY) Royal blue ATC shorts Royal blue or white ATC socks ATC broad-brimmed hat or ATC cap Any swimming attire, including non-ATC speedos or board shorts are permitted for relevant swimming lessons. Swimming cap, goggles, sun protection shirt optional

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	<ul style="list-style-type: none"> • Footwear appropriate to sport/activity, preferably black • Cold/Wet Weather: ATC Sport jacket and ATC track pants
Cocurricular Clubs	<ul style="list-style-type: none"> • School uniform <p><i>Any alternative uniform requirements will be communicated by the coordinator of the relevant Club.</i></p>
Cocurricular Music	<ul style="list-style-type: none"> • School uniform for rehearsals • ATC Formal Day Uniform with ATC white performance shirt with college crest for performances <p><i>Any alternative uniform requirements will be communicated by the cocurricular music department.</i></p>
Cocurricular Sport Training	<p>ATC attire only:</p> <ul style="list-style-type: none"> • Shirt: Royal blue ATC polo shirt, ATC house shirt, ATC sport training shirt, or relevant ATC playing shirt/jersey • Shorts: Royal blue ATC shorts, or relevant ATC playing shorts • Socks: Royal blue or white ATC socks, or relevant ATC playing socks • Cold/Wet Weather: ATC sport jacket or ATC hoodie, and ATC track pants • Footwear appropriate to sport/activity
Cocurricular Sport Game Days	<p>ATC attire only, including travel to/from games:</p> <ul style="list-style-type: none"> • ATC playing strips for each sport are available from The School Locker • Sport relevant ATC jersey/singlet, shorts, socks can be worn to and from games • ATC sport jacket or ATC hoodie, and ATC track pants • Formal uniform on specified occasions • Footwear appropriate to sport/activity <p><i>The Sports Department will communicate the specific uniform requirements for each cocurricular sport.</i></p>
House Events	<ul style="list-style-type: none"> • ATC house shirt • Royal blue ATC shorts • Royal blue or white ATC sock • ATC broad-brimmed hat or cap • House coloured clothing and accessories if permission has been granted from Formation Leaders

Personal Appearance

Developing pride in one's appearance is an important aspect of a boy's formation. Matters of personal appearance require careful judgement about what best serves the interests of the College, the family, and the student. While individuality has value, adopting the latest trends is not always consistent with these broader considerations.

The College reserves the right to determine what constitutes an appropriate standard of appearance. The College is willing to discuss specific appearance expectations with parents and carers when requests are based on religious, cultural, or medical grounds. Parents / carers should contact the Dean of Formation under those circumstances.

We ask parents and carers to support this by ensuring their son's personal presentation aligns with the following expectations:

HAIRCUTS

- As well as keeping hair at an acceptable length, it is expected that all students will keep their hair neat and tidy every day

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- Shorter hair at the back and sides must be blended gradually into the longer hair on top. Hair is not to be cut any shorter than a number two blade
- Hair must be cut and worn so that the ears are completely exposed
- Sweeping, longer hair behind the ears is unacceptable. At the back, hair must be cut evenly and clearly above the collar
- The fringe must be cut to a length above the eyebrows, not kept longer and simply brushed to the side
- It is expected that hair be kept completely as the student's natural colour and that no artificial colouring, bleaching, dyeing, or streaking of hair is done
- The way the hair is worn / styled should not draw attention to the student
- Extreme haircuts / styles including mullets, mohawks, tracks, undercuts or dreadlocks are not acceptable

Students who arrive at school with hairstyles that do not meet the above expectations may face a range of consequences. In the first instance, this may include being removed from class, being required to wear a hat, or being sent home to return once the hairstyle has been corrected.

SHAVING

- Students are to be clean shaven at all times
- Unshaven students will be asked to shave at their earliest convenience by their Formation leader

JEWELLERY

- Jewellery is not to be worn with the College uniform, as it detracts from the overall presentation of the uniform
- Earrings, body piercings, chains, wristbands/chains, or rings are not permitted
- A crucifix may be worn under the uniform on a chain around the neck
- A watch may be worn
- Medical alert bracelets or tags may be worn

TATTOOS

- Tattoos are not permitted

Compliance and Reporting

IMPLEMENTATION

It is the responsibility of the College Leadership Team ('CLT') to ensure that staff are aware of this document and their role in ensuring it is correctly implemented. It is the responsibility of the Formation Team to ensure that students and their parents/carers, are aware of this policy document and how it relates to them. This policy will be made available via ATCentral, Teacher Kiosk, Parent Lounge / Student Café, and the ATC website.

On occasion where this policy document undergoes major / key changes and updates, the Head of Compliance will communicate those changes with the relevant leaders / managers who will then be responsible for disseminating that information to their staff, students and their parents/carers. Where major change makes it necessary, policy training modules may be developed by the Head of Compliance and will be made available to all relevant staff via the CompliLearn portal.

BREACH OF THIS POLICY DOCUMENT

Individuals who breach this policy document may be subject to disciplinary action.

Staff who become aware of a breach of this policy document are expected to address it directly or report it to the Formation Team.

RECORD KEEPING

All records pertaining to this policy document will be managed and maintained in accordance with the ATC Records Management Processes and Guidelines and the related Retention, Archival, and Disposal schedule.

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The Head of Compliance will keep records, in accordance with the ATC Records Management Processes and Guidelines, of all policy document review processes, including records and notes from policy audits, feedback and consultation processes, and any subsequent changes.

Review

This document will be reviewed biennially, and amendments and updates made as required. Reviews may occur more regularly where a legislative or regulatory change requires it.

The Head of Compliance is responsible for ensuring that the review of this document is undertaken, which includes applying any relevant legislative and/or regulatory changes, thorough consultation with relevant stakeholders, and having this document reviewed and approved by the Dean of Formation.

Further Assistance

Policy related queries should be directed to the Head of Compliance.

Document Version Control








Uniform and Appearance Policy	
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Approval Authority	College Principal
Policy Owner	Dean of Formation
Policy Delegation	Head of Compliance

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SCHEDULE 1 – ATC Uniform Guidelines

ATC DAY UNIFORM – JUNIOR SCHOOL

Years 4-6 (worn 3 days per week)		
	Day Shirt	Compulsory
	Junior Grey Shorts Elastic Back	Compulsory
	Hat	Compulsory
	Grey Knee-high Socks	Compulsory
	Sock Garters	Compulsory
	Suitcoat	Compulsory <i>Worn from Mother's Day to Father's Day and special occasions as requested by the College</i>
	College Tie	Compulsory <i>Worn from Mother's Day to Father's Day and special occasions i.e. the Senior Investiture held in February</i>

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ATC DAY UNIFORM – MIDDLE SCHOOL

Years 7-9 (worn 4 days per week)		
	Day Shirt	Compulsory
	Grey Shorts Expandable back	Compulsory
	Grey Trousers	Compulsory <i>Winter Uniform worn from Mother's Day to Father's Day and special occasions as requested by the College</i>
	Cap	Compulsory
	Grey Knee-high Socks	Compulsory
	Sock Garters	Compulsory
	ATC Belt	Compulsory
	Suitcoat	Compulsory <i>Worn from Mother's Day to Father's Day and special occasions as requested by the College</i>
	College Tie	Compulsory <i>Worn from Mother's Day to Father's Day and special occasions i.e. the Senior Investiture held in February</i>


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ATC DAY UNIFORM – SENIOR SCHOOL

Years 10-12 (worn 5 days per week)		
	Day Shirt	<p>Compulsory Year 10 – 11: Striped shirt Year 12: White long-sleeved shirt</p>
	Grey Trousers	<p>Compulsory Winter Uniform worn from Mother's Day to Father's Day and special occasions as requested by the College</p>
	Senior Grey Shorts Expandable back	<p>Compulsory</p>
	Cap	<p>Compulsory</p>
	Grey Knee-high Socks	<p>Compulsory</p>
	ATC Belt	<p>Compulsory</p>
	Suitcoat	<p>Compulsory Winter Uniform worn from Mother's Day to Father's Day and special occasions as requested by the College</p>
	College Tie	<p>Compulsory Worn from Mother's Day to Father's Day and special occasions as requested by the College Year 12 wear the Senior Tie every day (presented at the Senior Investiture)</p>

ATC DAY UNIFORM SHOES

All Year Levels 4-12		
	Black leather lace-up shoes that can be polished.	<p>Compulsory Shoes with buckles, coloured stitching are not permitted. Black leather sports shoes such as Nike, Addidas, Nike Air Force 1 etc. are not school shoes</p>

ATC SPORTS UNIFORM

All Year Levels 4-12

Sport Polo, Shorts, Socks and Broad Brimmed Hat

Compulsory Years 4 - 6

Must be worn for HPE Lessons and House Events



OR



Sport Polo, Shorts, Socks and Cap

Compulsory Years 7 - 12

Must be worn for HPE Lessons and House Events



OR



Sport Shoes



Supportive sports shoes (preferably black in colour) with non-marking soles.

No Skate Volleys, Vans or Converse shoes are to be worn with sports uniform.

This is a workplace health and safety requirement.

House Shirt

Compulsory Years 4 - 12

Purchase House Shirt based on allocated House



Connacht House



Leinster House



Munster House



Ulster House

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ATC WINTER UNIFORM

All Year Levels 4-12		
	<p>Pullover / Jumper wool or cotton</p>	<p>Optional <i>Not to be worn with the sports uniform</i></p>
	<p>Suitcoat</p>	<p>Compulsory <i>Can be worn over the Woolen Pullover from Mother's Day to Father's Day, during the cold winter days</i></p>
	<p>Jacket</p>	<p>Optional <i>Not to be worn with the formal uniform</i></p>
	<p>Track Pants</p>	<p>Optional</p>
	<p>Important Note: The ATC Hoodie is for Weekend and Co-curricular activities in the cooler months such as in Term 2 and Term 3. It is NOT a part of the Monday to Friday uniform and is not worn during school time. In particular, it is for wearing on Saturdays both at the College and when visiting other schools for rounds of sport. While it is not compulsory, there is an expectation that non-ATC jumpers and hoodies are not worn at either home or away games.</p>	
	<p>Important Note: The College training tee shirt is for wearing at any training sessions before or after school. This option is provided for training sessions only and is not to be worn during the school day.</p>	



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ATC MUSIC PERFORMANCE UNIFORM

All Year Levels 4-12		
	Performance Shirt	Compulsory <i>For music performances</i>

ATC SCHOOL BAGS

	Backpack	Compulsory Years 4 - 7
	Carry Bag	Optional (Sport) Either Carry Bag or Backpack Compulsory Years 8 -12

ATC COCURRICULAR SPORT UNIFORMS

All Year Levels 4-12				
<p>Uniforms for Cocurricular sport at ATC will vary depending on the Sport.</p> <p>The Sport team will communicate uniform requirements with students / parents / carers. All cocurricular sport uniform items can be purchased through The School Locker.</p>				
				