



# AMBROSE TREACY COLLEGE

Learning Today **Leading Tomorrow**

NAME OF APPLICANT:

APPLICANT FOR THE POSITION OF:

1. Aboriginal and Torres Strait Islander people are encouraged to apply.
2. Ambrose Treacy College is an Equal Opportunity Employer.
3. Applications will be subjected to EREA and legislative screening procedures. These checks are consistent with Edmund Rice Education Australia's commitment to child protection policies and procedures.
4. Edmund Rice Education Australia is committed to ensuring the safety, wellbeing and dignity of all children and young people.
5. In applying for this position, you will be providing Ambrose Treacy College with personal information. [Please also refer to the EREA Privacy Policy and Information Collection Notice: Job Applicants.](#)
6. If you provide Ambrose Treacy College with personal information, for example your name and address or information contained on your resume, Ambrose Treacy College will collect the information in order to assess your application.
7. Ambrose Treacy College will destroy this information at the completion of the appointment process.
8. You may seek access to your personal information held by Ambrose Treacy College if you are unsuccessful for the position. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others.
9. This information will be provided to the interview panel for the position for which you are applying.



EDMUND RICE EDUCATION  
AUSTRALIA

## Personal Information

### Applicant's Name

Title	First Name	Surname
	Preferred Name	Previous Surname/s

### Address

Street Number	Street Name
Suburb/City	Post Code

### Personal Details

Mobile Phone	Email Address
Present Position	Religious Status

## Referees

Names and addresses of persons who have consented to act as referees to comment on your suitability for this position, preferably including your current Principal.  
N.B. The Principal, Ambrose Treacy College reserves the right to contact persons not nominated by the applicant.

### Referee 1

Name	Position
Location	Mobile

### Referee 2

Name	Position
Location	Mobile

### Referee 3

Name	Position
Location	Mobile

# Qualifications

## Tertiary Qualifications

### Teaching Preparation Course

Qualification	Academic Institution	
Qualification Type	Major/s	
Year Commenced	Year Attended	Completed (MM/YYYY)
Final Practice-Teaching Location <i>(Recent graduates only)</i>		

### Other Tertiary Qualifications

Qualification	Academic Institution	
Qualification Type	Major/s	
Year Commenced	Year Attended	Completed (MM/YYYY)

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Qualification Type	Major/s	
Year Commenced	Year Attended	Completed (MM/YYYY)

## Are you accredited to teach Religious Education in a Catholic School?

**Yes**

**No**

*(Enter details below)*

Please enter the four units of study you have completed in Religious Education or Theology.

## Relevant Professional Development

Please provide details of courses, conferences and seminars attended within the past three years that relate to this position.

## Membership of Professional Organisations

Name of Teacher Registration Organisation

Teacher Registration Number

Expiry Date

Please provide details of the Professional Organisations that you are a member of.

## Experience

### Teaching Experience (Including Religious Education)

Years (From Most Recent)

Name of College/Organisation

Subject/Year Levels Taught

### Preferred Teaching Subjects and Year Levels

Subject Preferences

Year Level Preferences

### Leadership Experience

## Relevant Co-Curricular Activities and Achievements

Please list relevant co-curricular activities and achievements that you have been involved in.

## Other

Is your present employer aware of this application/enquiry?                      **Yes**                      **No**

What is your current salary scale?

*\* A Statement of Service will be required from the successful candidate to validate this level.*

By what date would you be able to take up a new appointment?

**Signature**

**Date**

How did you first become aware of the current employment vacancy at Ambrose Treacy College?

**SEEK**

**ATC Website**

**Newspaper**

**Other** *If other, please specify below.*

**Existing Staff Member**

# Ambrose Treacy College

## Employment Application Declaration



### WORKING IN A CATHOLIC SCHOOL ALL STAFF ARE REQUIRED TO:

- Actively support the objectives and ethos of Catholic education and the Vision and Mission of the College
- Live and act in a way that respects the beliefs and practices of the Catholic community
- Participate in an appropriate manner in the sacramental, liturgical and prayer life of the College
- Actively witness to Gospel Values in their daily work and in relationships with students, parents and staff

*In addition, Teaching Staff must:*

- Complete the appropriate Catholic School Accreditation requirements to teach in a Catholic School and, where necessary, to teach Religious Education.

### DECLARATION

I declare that the information in the application is complete and correct in every detail. I understand that deliberate inaccuracies or omissions may result in non-acceptance of this application and/or termination of employment. I have read "Principles of Employment Edmund Rice Education Australia" and concur with its contents and agree to support the objectives outlined.

Are you currently registered with the Queensland College of Teachers? Yes  No  N/A

Do you have a Blue Card? (for non-teaching staff) Yes  No  N/A

*(Please Note: Non-teaching applicants must have a current blue card to be eligible to apply)*

Do you have any real or perceived conflicts of interest to declare Yes  No

Have you ever been convicted in a court of law? Yes  No

Are you legally entitled to work in Australia? Yes  No

Are you an Australian citizen or a permanent resident of Australia? Yes  No

*Please attach evidence of your visa status as required*

I agree to disclose any change to my (criminal) history to ATC. I know no legal impediment to my suitability to work with children. Where applicable I am aware that a check will be conducted with the Queensland College of Teachers prior to my employment in relation to my suitability to work with children.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_